



Transportation Security Administration

Transportation Security Officer (TSO) Airport Fact Sheet

Thank you for your interest in joining the Transportation Security Administration's La Crosse Municipal Airport team. If you are selected as a Transportation Security Officer (TSO), you will play an important role in the overall mission of the Department of Homeland Security (DHS) by contributing to the daily security requirements at the La Crosse Municipal Airport.

Given the nature of our mission at TSA, there are some unique expectations of the position for which you have applied. Specifically, you will be responsible for identifying dangerous objects in bags, cargo, and/or passengers, and preventing these objects from being transported onto aircraft. You will be required to perform various tasks such as: hand-wanding passengers, pat down searches, lifting of baggage (weighing up to 70 pounds) and performing screening duties using various electronic equipment. The TSO job is stressful at times and physically demanding. You will need to stand continuously from anywhere between one (1) to four (4) hours without a break and walk up to two (2) miles during a shift. You will be required to perform the screening duties in a courteous and professional manner at all times.

We believe, however, that TSA also provides a rewarding opportunity for you to serve your country. To assist you in your consideration of employment with TSA at the La Crosse Municipal Airport we have outlined some of those expectations and benefits for your review. It is extremely important that you consider and understand these aspects of employment before continuing in the assessment process.

If while considering the information contained on this sheet you have questions, please contact our local TSA Human Resources Office at 608-395-6007. Please make reference to this document if you choose to call our local office.

Work Schedule

Shift would be a part-time shift of 25 hours per work week. This consists of 5 work days with 5 hours of duty per day. Shifts are determined by the airline flight times and the numbers of passengers because TSA operates in conjunction with the airport and its airlines. Schedules may include irregular shifts, early morning hours, weekends, and holidays and you must be able to work the schedule you are assigned. Schedules are determined by seniority.

Parking

There is no cost for onsite parking

Benefits

As a federal employee you are eligible for benefits as a full-time and part-time federal employee. The Federal Employees Health Benefits (FEHB) Program has many plans to choose from and all at very reasonable rates, which can be paid from pre-tax income. In addition, to further promote employee wellness and affordable health coverage, part-time TSA Transportation Security Officers (TSOs) are able to take advantage of reduced FEHB premiums. TSA will pay the maximum government contribution allowed for health benefits under the TSA Health Benefit Incentive for Part-Time TSOs. All part-time TSOs will pay the same lower cost for federal health benefits as full-time employees. This

means that TSA pays a greater portion of FEHB premium costs for part-time TSOs. If offered a position with TSA, you should make sure that you ask for and receive a full explanation of the benefits you are eligible for, before accepting a job offer.

Training

Your employment is contingent upon attending all assigned initial training and on successfully completing all aspects of the required training. New Hire Orientation is approximately a half day and the Basic Training course is a 2 ½ week full-time commitment in Madison, Wisconsin. TSA will provide for lodging in Madison while in training.

Uniforms

Uniforms are provided to employees by TSA. You will be measured for your new uniforms at your first orientation session. It is the responsibility of the employee to arrive to work with a clean and neat uniform and adhere to the TSA Uniform Guidelines. Employees must provide their own black leather shoes with non-slip soles.

Airport Information

The La Crosse Municipal Airport is a Category III airport. The hours of operation of the La Crosse Municipal Airport are 5:00 am – 6:15 pm, with peak hours between 5:00 – 7:00 am, 9:00 am – 1 pm, and 4:00 – 5:30 pm.